



*Lee Middle School*

**School Site Council (SSC) Agenda/Minutes September**

<b>Meeting Date:</b> 9.22.21	<b>Meeting Location:</b> LMS/Zoom <a href="#">LINK</a>
<b>Starting Time:</b> 4:00pm	<b>Ending Time:</b> 5:00pm

**Participants: Elected SSC Council Members. All staff, parents and members of the public invited.**

<b>Item/Time Limit</b>	<b>Actions Requested</b>	<b>Person Responsible</b>	<b>Comments/SSC Member Advice</b>
<b>1. Call to Order (1 minute)</b>	<b>None</b>	<b>Chair</b>	Meeting called to order at 4:
<b>2. Roll Call (1 minute) Indicate those present</b>	<b>None</b>	<b>Secretary</b>	Kelly Ragan, Alicia Cummings, Naomi Jiminez, Shelley Friery, Staci Turner, Payge Wagner, Gerardo Hernandez
<b>3. Additions/Changes to Agenda (1 min.)</b>		<b>Chair</b>	
<b>4. Reading and Approval of Minutes (0 min.)</b>		<b>Secretary</b>	n/a-first meeting of the year
<b>5. Reports of Officers/Committees (0 min.)</b>		<b>Chair</b>	n/a-no current officers or committees
<b>6. Public Comment (5 min.)</b>	<b>*Not Applicable</b>	<b>Chair</b>	

**\*Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.**

<p><b>7. Unfinished Business (0 min.)</b></p>	<p>NA</p>	<p><b>Principal</b></p>	<p>n/a- first meeting of the year</p>
<p><b>8. New Business (45 min.)</b></p> <ul style="list-style-type: none"> <li>● Review, modify, and approve the safety plan</li> <li>● Review SSC expectations and roles <a href="#">(Video)</a></li> <li>● Elect officers (chair, secretary, LCAP rep(non staff))</li> <li>● Develop and approve calendar</li> <li>● Review and approve <a href="#">bylaws</a> (if applicable)</li> </ul>	<p>Elect officers</p> <p>Approve Calendar</p> <p>Approve bylaws</p>	<p><b>Chair/Principal</b></p>	<p>Mr. Molina reviewed the Safety Plan. Alicia moved and Paul seconded to approved the Safety Plan. Unanimous approval.</p> <p>Site Council members reviewed the SSC expectations and roles video and asked clarifying questions.</p> <p>Ms. Friery reviewed the officer positions available and members discussed their interest in filling the various roles. Staci moved and Kelly seconded that Alicia serve as Chair, Gerardo serve as Vice Chair and Payge serve as Secretary. Staci moved and Gerardo seconded that Paul serve as our LCAP Rep. Unanimous approval on both motions.</p> <p>Discussion was held with regard to calendar. We will meet in November, January, February and April. A Doodle Poll will be sent out to gather day/time availability for members not present. Thursdays seemed to work best for everyone present.</p> <p>Ms. Friery provided a review of the current bylaws. Alicia moved and Paul seconded to approve the bylaws with the meeting day/time information to be amended. Unanimous approval.</p>

Date Posted: 9.20.21

<ul style="list-style-type: none"><li>• Review <a href="#">SPSA</a> &amp; Amendment</li></ul>			Ms. Friery provide an overview of the Goals and Actions of the 21-22 SPSA. Site council members asked questions and Ms. Friery answered and will send out the full document to SSC members after the meeting.
9. Adjournment (1 min.)		Chair	Meeting adjourned at 4:59pm

Prepared By: Shelley Friery  
(type name)

*Shelley Friery*  
(signature)

Date: 9.20.21

\*All meeting materials available after the meeting. Contact the school office at 530-662-0251 for materials.